



Minutes of the 10th Meeting of the Planning and Monitoring Board

Held on : 08.12.2018 (Saturday)
Time : 11 a.m.
Venue : Board Room, 6th Floor, Founder's Block, HITS

MEMBERS PRESENT

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| 1. | Dr. K.P. Isaac, Vice Chancellor | Chairperson |
| 2. | Mr. Ashok Verghese, Director | Member |
| 3. | Dr. Aby Sam, Director | Member |
| 4. | Dr. M.P. Poonia, Vice-Chairman, AICTE | UGC Nominee |
| 5. | Dr. G. Prabhakaran, Principal, KCG College of Technology, Karapakkam | External Member |
| 6. | Dr. A.M. Moorthy, Former Vice Chancellor, Tamilnadu Physical Education and Sports University, Chennai. | External Member |
| 7. | Dr. A. Udhayakumar, Controller of Examinations | Member |
| 8. | Dr. N. Vasudevan, Dean (Academics) | Member |
| 9. | Brig (Retd.) Dr. Ravi Varman, Dean (Admin.) | Member |
| 10. | Dr Baby Joseph, Dean (Research) | Member |
| 11. | Mr. B. Thirumaran, Head – Placement | Member |
| 12. | Prof. K.M. Mehata, CSE | Special Invitee |
| 13. | Dr. Pon. Ramalingam, Registrar | Member Secretary |

Prof. K.V. Thomas, Member of Parliament (Lok Sabha), Dr. Anand Jacob Verghese, Pro Chancellor and Mrs. Nasreen Baanu, Financial Controller were granted leave of absence.

1. Opening Remarks by the Vice-Chancellor:

At the outset, the Vice-Chancellor extended a warm welcome to Dr. M.P. Poonia, Vice Chairman, AICTE, Dr. A.M. Moorthy, Former Vice Chancellor Tamilnadu Physical Education and Sports University, Chennai and all other members of the 10th Meeting of the Planning and Monitoring Board.

2. **Confirmation of the Minutes of the 9th Meeting of the Planning and Monitoring Board held on 28th March 2018.**

The Minutes of the 9th meeting of the Planning and Monitoring Board held on 28th March 2018 was confirmed.

3. **Action Taken Report on the 9th Meeting of the Planning and Monitoring Board held on 28th March 2018.**

Action Taken Report on the Minutes of the 9th meeting of the Planning and Monitoring Board held on 28th March 2018 was discussed and confirmed.

4. **Faculty Exchange Programmes.**

The table shows the number of HITS faculty participated in foreign universities and the number of faculty from foreign universities participated in HITS campus during the years 2016-17, 2017-18 and plan for 2018-19.

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of HITS faculty participated in Foreign Universities (out-bound)	11	18	20
Number of faculty from Foreign universities participated in HITS campus (in-bound)	10	11	15

The Board noted that the number of faculty members participated in foreign universities under Faculty Exchange Programme is on the upward trend.

It has been proposed to depute a minimum of 20 teachers during 2018-19 to foreign universities for higher studies / short courses.

Similarly, the number of faculty from foreign universities participated in HITS campus under this programme is upward. 10 and 11 teachers from foreign universities visited HITS during the academic years 2016-17 and 2017-18 respectively.

It has been planned to invite 15 teachers to HITS from foreign universities during 2018-19.

Dr. M.P. Poonia, Vice-Chairman, AICTE informed that the AICTE is providing sponsorship for first year fees alone to faculty members planning to pursue Ph.D. Programme in any of the top 500 universities across the world under “AICTE Quality Improvement Scheme”.

The Board approved the plan for 2018-19 regarding Faculty exchange programmes by the International Affairs Office.

5. Students Exchange Programmes:

The below Table shows the out-bound and in-bound number of students under Students Exchange Programmes during the years 2016-17, 2017-18 and plan for 2018-19:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of HITS students participated in Foreign Universities (out-bound)	48	74	100
Number of students from Foreign universities participated in HITS campus (in-bound)	14	15	25

The Board noted the number of out-bound and in-bound students have on the increase since 2017-18.

The Board approved the plan for 2018-19 regarding the target of students’ exchange programmes by the International Affairs Office.

Dr. M.P. Poonia, Vice-Chairman, AICTE informed the following in this regard: -

- *Research internship in Canada through MITACS Globalink Research Internship Scheme for 12 weeks under the supervision of Canadian University is available for students. 250 students can participate in the internship programme per year*

and it is sponsored either by AICTE or MITACS. It is a competitive initiative for top ranked applicants to undertake Internship in Research.

- *He suggested to utilize the Study in India programme (PIO category) effectively to get more international students. He also informed that excellent ambience is available in HITS for international students. Branding needs to be strengthened to attract more students from abroad. The Vice Chancellor informed that HITS is already registered with the study in India webportal.*

6. Student Study Tours / Competitions:

(a) International:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of HITS students participated in International Study Tours	14	36	71
Number of HITS students participated in International Competitions	51	24	50

(b) National:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of HITS students participated in National level competitions	33	37	70

In the above given Table, the number of students participated in International Study Tours is on the upward trend, whereas in the case of International competitions it is in decreasing trend.

The Board approved the plan for 2018-19 and advised that more number of students should be encouraged to participate in the Programmes by the International Affairs Office.

Dr. M.P. Poonia, Vice-Chairman, AICTE informed that AICTE is providing Rs. 10 lakhs for participating in the international competitions by student team and HITS can utilize this opportunity for sending more teams by participating in the International Competitions.

7. Research Publications:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of Journal Publications	218	146	250
Number of Conference Publications	180	29	40
Total	398	175	290

All faculty members are being motivated to publish their research work in Indexed Journals. Incentive for Indexed publications has been increased to Rs. 10,000/-. It has been made compulsory for PG students to publish in Indexed Conference proceedings / Journals. Efforts are being taken to involve UG students in research leading to Indexed publications.

For 2018-19, it has been planned to increase 290 publications including the indexed Conference papers.

The Board noted that there is a steep decrease in the number of publications during 2017-18 when compared with the number of publications during 2016-17.

The Board, while noting down the steps taken by the University in motivating not only research scholars, but also PG and UG students, strongly recommends to increase these numbers significantly to enable the University to secure better ranking in NIRF and obtaining Accreditation from N.B.A.

The Vice Chancellor informed that an external agency has been hired for monitoring the projects of B.Tech. (Mechanical) students of 2nd year. 240 students have been divided into 80 batches and we expect that the students should be able to publish a considerable number of SCOPUS indexed papers in the next year.

8. International / National level Conferences / Seminars / Workshops / Symposia / FDPs conducted:

(a) International:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of Conferences / Seminars / Workshops / Symposium / Guest Lectures	8	17	24

(b) National:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of Conferences / Seminars / Workshops / Symposium / Guest Lectures	56	151	130

The number of International Level Conferences / Seminars / Workshops / Symposium / Guest Lectures held during the academic years 2016-17 and 2017-18, viz. 8 and 17 respectively is on the upward trend.

The Board noted that the number of Conferences, Seminars, etc. conducted at National Level during 2016-17 and 2017-18 indicates encouraging trend.

The number of International Level and National Level Conferences / Seminars / Workshops / Symposium / Guest Lectures planned to be conducted during the academic year 2018-19 should be significantly increased.

9. Building Construction:

The construction of Jubilee Block 4th, 5th & 6th Floors was planned during 2015-16. The University completed 4th Floor and Part of 5th Floor (48,386 Sq. ft.) with a cost of Rs.9.13 crores and the same was inaugurated by Hon'ble Vice President of India on 16.03.2018.

During the year 2017-18, the University planned to construct 5th floor (part) and 6th floor with an estimated area of 60,000 sq. ft. (Approximate cost of Rs. 12 crores). Construction of 5th floor (28,000 sq. ft.) with a budget of Rs. 6.57 crores is in progress during the academic year 2018-19.

The table below shows the works executed, works in progress and future plan for buildings.

Building		Planned for 2017-18		Executed during 2017-18	
S. No.	Description	Area (Sq. Ft.)	Expenditure in Crores (2017-18)	Area (Sq. Ft.)	Expenditure in Crores (2017-18)
A	Academic Block				
1	Jubilee Block (4 th Floor & 5 th Floor part)	48,586	10.00	48,386	9.13
2	Architecture Extension Block	3,976	0.80	3,837	0.72
B	Facilities				
3	Parabola (Interactive Arena)	1,300	0.34	1,256	0.18
4	Jupiter Boys Hostel (Phase – I)	1,10,809	16.00	1,13,308 (including Reception Block)	31.39 (Cost includes Hitech interiors)
5	Transformer yard & Power House (including 500 KVADG, External work & Panel work)	1,000	2.25		1.69
	Total		29.39		43.11

Building		Planned for 2018-19		Work in progress during 2018-19	
S. No.	Description	Area (Sq. Ft.)	Budget in Crores (2018-19)	Area (Sq. Ft.)	Budget in Crores (2018-19)
A	Academic Block				
1	Jubilee Block (5 th Floor part & 6 th Floor)	60,000	12.00	28,000 (5 th Floor part)	6.57
3	Edison Centre 3 rd Floor	7,284	1.30	7,139	1.98
B	Facilities				
	Jupiter Boys Hostel (Phase – II)	79,968	26.00	83,000	21.53
	Total		39.30		30.08

Proposed Infrastructure development during 2019-2021:

S.No.	Name	Area (Sq. Feet)	Budget (Rs. in Crores)	Remarks
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1	Academic Related			
a	New Block	60,000	14.00	Planned for 2019-2021
2	Facilities Related			
a	Staff Quarters	25,720	6.60	
b	Indoor Sports Stadium	40,000	6.00	
c	New STP with Enhanced capacity (600 KLP)		2.10	Necessitated due to TNRDC Bye-Pass
d	Bio Gas Plant & compost unit	600	0.35	Use of organic waste.
		Total - C	29.05	

The Board noted down the list of Buildings (i) constructed; (ii) under construction and approved the proposed constructions.

10. Memorandums of Understanding:

(a) International MoUs signed:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of International MoUs signed	19	13	18

(b) MoUs signed with Industries:

Details	2016-17 (Actual)	2017-18 (Actual)	2018-19 (Planned)
Number of MoUs signed with Industries	02	06	10

The Vice Chancellor informed the following: -

- *Each department has been requested to engage with at least 15 companies before the end of this academic year for students' internship and consultancy activities.*
- *Internationalization. The following actions are to be taken by the International Affairs Office: -*

- *Make existing MOUs functional.*
- *3% of the students to undergo student exchange programme every year.*
- *5% of the faculty to undergo faculty exchange programme every year.*
- *Each faculty has to work for one MOU with industry.*

The Board, while noting down the initiatives taken by the University, approved the plan for the academic year 2018-2019.

11. Placement Activities:

The Table shows the placement activities held during the academic years 2016-17, 2017-18 and plan for the academic year 2018-19:

Details	2016-17	2017-18	Plan for 2018-19
No. of Companies	61	66	90
No. of Students Placed	286	301	350
No. of Eligible Students during the academic year	380	382	410
% Placed Vs Eligible	75.26	78.80	85.37

The University has planned to invite more number of companies, as the number of eligible students have increased to 410.

Plan for improvement in Placement Performance

CAT level training for all students is planned from next semester onwards for all years. This will enhance the skills to crack CAT, GMAT, GRE, Campus Recruitment, Bank Exam and UPSC CSAT.

The Head, Placement informed that “Success Day” was conducted during last academic year, wherein the students were offered certificates based on their career success in job placement, higher studies in abroad and India, family businesses and own start-ups.

The Board approved the plan for the placement during 2018-19.

12. U.G. and P.G. admissions for the academic year 2018-19

(a) U.G. admissions for the academic year 2018-19

S.No	Branch	Dept.	2018-19
			I Year
			I Sem
1.	Aeronautical Engg	Aeronautical	265
2.	Aerospace Engg		105
3.	Automobile Engg	Auto	103
4.	Civil Engg	Civil	28
5.	Computer Science & Engg	CSE	278
6.	Electrical & Electronics Engg	EEE	16
7.	Electronics & Commn Engg	ECE	190
8.	Mechanical Engg	Mechanical	120
9.	Mechatronics		54
10.	Information Technology	IT	49
11.	Information Technology (Cyber Security)		39
12.	B.Arch.	Arch	46
13.	B.Des. Fashion and Apparel Design		19
14.	B.Des. Interior Design		4
15.	Chemical Engg.	Chemical	12
16.	Bio-Tech	Bio-Tech	9

17.	B.B.A.	MBA	63
18.	B.B.A (Travel & Tourism)		14
19.	B.B.A. (Hospital & Healthcare Management)		11
20.	B.B.A. Aviation		31
21.	B.Com.		63
22.	B.Com. (Banking Management)		7
23.	B.C.A.	MCA	68

24.	B.C.A. (DB System)		7
25.	B.C.A. (Multimedia & Animation)		14
26.	B.Sc. (Fashion Design)	Fashion Design	46
27.	B.Sc. Visual Communication	Visual Communication	20
28.	B.Sc. Food Technology	S & H	59
29.	B.Sc. Cardio Vascular Technology		6
30.	B.Sc. Perfusion Technology		4
31.	B.Sc. Avionics	Aero	29
32.	B.Sc. Aircraft Maintenance Engg.		59
33.	Professional Diploma in Cyber Investigation and Laws	IT	6
Total			1844

(b) P.G. admissions for the academic year 2018-19

S.No.	Branch		2018 -2019
1.	M.B.A.	SOM	53
2.	M.B.A. (Aviation Management)		14
3.	M.B.A. (Media and Entertainment)		21
4.	M.B.A. Logistics and Supply chain Mgmt		9
5.	M.B.A. Hosp. & Mgmt		4
6.	M.B.A. (Hospital & Health)		12
7.	M.B.A. (Sports Management)		13

8.	M.C.A. (LES)	MCA	19
9.	M.C.A. Big Data Analysis		11
10.	M.Tech. Comp Sc Engg.	CSE	3
11.	M.Tech. CSE - Data Science Engg		2

12.	M.Tech. IT	IT	1
13.	M.Arch. (General) Part Time	ARCH	6
14.	M.Arch. (Housing) Part Time		7
15.	M. Plan.		7
16.	M.Tech. (Aero)	Aero	15
17.	M.Tech. AV (UAV)		3
18.	M.Tech (AME)		7
19.	M.Tech (Auto)	Auto	12
20.	M.Tech Engg. Design	MECH	2
21.	M.Tech Thermal Engg.		2
22.	M.Tech R & AC		1
23.	M.Tech (Robotics & Control)	EIE	3
24.	M.Tech. (PED)	EEE	1
25.	M.Tech. (CEM)	CIVIL	9
26.	M.Tech. (Structural Engg.)		9
27.	M.Tech. (Environmental Engg.)		4
28.	M.Sc. Chemistry	S & H	1
29.	M.A. English Language and Literature		4
Total			255
U G Programme 1844 + PG Programme 255 (Grand Total = 2099)			

Admitted Students Strength in the last three years

Details	2016-17 (Admitted)	2017-18 (Admitted)	2018-19 (Admitted)	2019-20 (Planned)
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Number of students admitted in U.G. courses	1450	1842	1844	2100
Number of students admitted in P.G. courses	171	244	255	300
Total	1621	2086	2099	2400

The Planning and Monitoring Board noted the admission statistics with regard to number of admissions during 2016-17; 2017-8; and 2018-19 as given in the Table.

The Board approved the target of number of students to be admitted during 2019-20.

The Vice Chancellor informed that girl students will be given incentive during admission to attract more girl students to increase their strength in the University.

Dr. M.P. Poonia, Vice-Chairman, AICTE suggested to enter into partnership with some media and conduct some activities or competitions for school students to promote admissions.

13. New Faculty Members appointed:

Year	No. of New Faculty Recruited
2016-17	86
2017-18	87
2018-19	52
2019-20 (Plan to recruit)	78

Total Number of Teaching Staff as on date	465
No. of staff anticipated to resign due to personal reason (5%)	23
Total Number of staff on roll after resignations	442

Expected Number of staff required for new courses	55
Expected total number of staff to be recruited (23 + 55)	78
Expected total number of staff on roll during 2019-20	520

A total of 78 teaching staff members need to be recruited during the academic year 2019-20.

The University has decided to recruit faculty members with Ph.D. only, except in the Department of Architecture.

The Board noted the presentation given by the Dean (Academics) with regard to AICTE's FSR calculations and the requirement of Faculty members in the HITS in the years to come.

14. Sponsored Research Projects:

(a) Sponsored Research Projects Sanctioned during 2016-17 and 2017-18:

Projects	2016-17 (Actual)		2017-18 (Actual)	
	Number	Amount Rs. in lakhs	Number	Amount Rs. in lakhs
Number of Sponsored Projects sanctioned	5	141.10	4	139.53

(b) Sponsored Research Projects waiting for sanction:

Projects	2017-18	
	Number	Amount Rs. in lakhs
Number of Sponsored Projects awaiting sanction	4	88.03

(c) Proposals submitted for the Sponsored Research Projects during 2017-18:

Details	2017-18	
	Number	Amount Rs. in lakhs

Number of Sponsored Projects submitted	30	1102.00
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Plan of action for 2018-19:

1. A Major Project Proposal in the area of Waste Water Treatment in collaboration with Yokohama National University, Japan and Tamilnadu Water and Drainage Board is under preparation.
2. Second Project Proposal in the area of Solid Waste Management is being discussed with Dr. Joseph Antony, Leeds University
3. Faculty members with Ph.D. are being motivated to submit Project Proposals to AICTE, CPRI (Min. of Power), DRDO, DST and CSIR.
4. All the Faculty members registered for Ph.D. are motivated to submit Project Proposals with their Supervisors as the Principal Investigators.

The Board while noted down the activities during 2016-17, 2017-18 approved the plan during 2018-19 with suggestion to improve performance in obtaining funded research projects from various funding agencies.

15. Accreditation Status: N.B.A. / I.E.T. / NIRF / QS BRICS RANKING

The Vice Chancellor presented the following: -

(a) Self- Self-Assessment Reports for NBA accreditation have been submitted for the following programmes

- (i) B.Tech. (Automobile Engineering)*
- (ii) B.Tech. (Mechanical Engineering)*
- (iii) B.Tech. (Civil Engineering)*
- (iv) B.Tech. (Computer Science Engineering)*
- (v) B. Tech. (Aeronautical Engineering)*

The expert committee is expected in February / March 2019.

(b) It was proposed to apply NBA Accreditation for the following Programmes:

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- (i) B.Tech. (Aerospace Engineering)*
- (ii) B.Tech. (Electronics and Communication Engineering)*

- (iii) *B.Tech. (Electrical and Electronics Engineering)*
- (iv) *B.Tech. (Information Technology)*
- (v) *B.Tech. (Mechatronics)*

The Dean (Academics) presented the following: -

- (a) *IET Accreditation. The pre-qualifier documents submitted for ECE, CSE, EEE, Mech. and Auto. The Expert Committee from IET is expected in January / February 2019 for the above programmes.*
- (b) *NIRF Rankings. Data for NIRF Rankings 2019 submitted for Engineering, Management, Architecture and Overall categories.*
- (c) *QS BRICS Rankings. The HITS has been placed in 301-350 band in the QS BRICS Rankings.*

The Board noted the status of N.B.A., I.E.T accreditations, NIRF Rankings and QS BRICS Rankings as presented by the Vice Chancellor and Dean (Academics).

16. Details of New courses planned to be offered:

The following new programmes are being offered from the academic year 2018-19:

- i. B.Des. Interior Design (4 years)
- ii. B.Des. Fashion and Apparel Design (4 years)

The following programmes are planned to be offered in the University from 2019-20:

- 1) B.B.A. (Logistics) in collaboration with Logistics Sector Skill Council
- 2) M.B.A. Financial Markets (in collaboration with National Stock Exchange) (2 years)
- 3) M.Sc. Cyber Psychology

- 4) B.Sc. in Physical Education, Health Education & Sports
- 5) B.A. Economics
- 6) B.A. Psychology
- 7) B.A. Sociology
- 8) B.A. Philosophy
- 9) B.Voc. in Fashion Design
- 10) B.Voc. in Food Processing Technology
- 11) B.Voc. in Autotronics
- 12) B.Voc. in Aircraft Maintenance Engineering
- 13) B.Voc. in Communication Design

The Board noted the above list of new courses planned to be offered in the years to come.

Dr. M.P. Poona, Vice-Chairman, AICTE has suggested to obtain permission from the concerned Sector Skill Council for each of B.Voc. Programme to be introduced in the University. He also informed that AICTE has already prepared a curriculum for the B.Voc. courses and it is posted in the AICTE portal. 3-4 industries tie-ups have already been made by AICTE for each course. He suggested to invite Dr. R.S. Rathore for one-day workshop on B.Voc. courses as he has started many B.Voc. courses. The Vice-Chairman further stated that, as per the norms of AICTE, if our Institution is offering UG / PG programmes in any of the discipline concerned to B.Voc. Course, then there is no need to recruit additional faculty to offer such B.Voc. programmes.

17. The Vice Chancellor informed the following during his presentation:

- i. Under Digital Initiatives HITS has done the following:**
 - a) New ERP has been installed.**
 - b) Moodle – Learning Management System is under implementation.**

- c) OBE software is being procured.
 - d) Steps have also been taken to integrate the ERP, LMS and OBE together. It is proposed that the students may be encouraged to bring their device (BYOD) in the class rooms.
- ii. It is also proposed to implement flexible Choice Based Credit System (CBCS) and classes for students repeating the courses of previous semesters by mirroring the classes and changing the working hours from 8 a.m. to 6 p.m. and introducing slot time table.

Dr. Aby Sam, Director informed that logistics problem for staff and students has to be looked into while implementing flexible timings. A committee has to be formed to examine the implications in the change of time from 8 a.m. to 6 p.m.

- (iii) The University has taken a decision to make it mandatory for all the faculty members to undergo the following MOOC programmes under Annual Refresher Programme in Teaching (ARPIT): -
 - (a) Latest Trends in Pedagogy and Assessment.
 - (b) Redefining Laboratory Instruction using Virtual Laboratory.
- (iv) Induction Programme for the first year will be conducted as per the AICTE norms from the next academic year onwards. Our faculty members have already undergone 3 days and 7 days FDP for Student Induction programme.
- (v) Actions have been taken to implement Exam Reform Policy and Internship Policy of AICTE.
- (vi) HITS is a member of the World Technology Universities Network which has been initiated by the Bradford University, UK. The Third World Technology University Congress was hosted by the HITS and IIT Madras jointly at Chennai from 28th to 30th November 2018. Around 75 delegates participated in the event.

- (vii) **New performance based incentive schemes has been introduced. All activities (both conventional and innovative) of the faculty members were included in the performance based incentive scheme.**
- (viii) **Our first year Aerospace students have built lightest and cost-effective satellite (weighing a mere 33.39 grams) and the satellite was launched from NASA.**
- (ix) **Winter workshop on OBE for 100 faculty members is arranged at IIT Madras from 17th to 22nd December 2018 in two batches.**
- (x) **Special Convocation will be held on 2nd February 2018. Prof. S.C. Sharma, Director, National Assessment and Accreditation Council (NAAC) will be Chief Guest for the function. Dr. E. Sreedharan, Principal Advisor, Delhi Metro Rail Corporation will be receiving the Honorary Causa Degree.**

18. Any other business with permission of the Chair.

- (a) The Vice Chancellor informed that Logistics Sector Skill Council (LSC), established by the Ministry of Skill Development and Entrepreneurship (MSDE) through National Skill Development Corporation of India (NSDC), has designed an Apprenticeship based UG Degree Programme B.B.A (Logistics) for creating adequate skills for gainful employment at supervisory / managerial levels in Logistics Industry. It was proposed to introduce the new course on B.B.A. (Logistics) by signing MOU with Logistics Sector Skill Council (LSC).

The Board recommended to proceed further.

- (b) ***Dr. M.P. Poonia, Vice-Chairman, AICTE informed the following: -***

- (i) ***One-day workshop on Examination Reforms and Assessment of AICTE can be arranged at HITS on request.***

- (ii) ***AICTE MARGDARSHAN: Under this scheme, AICTE is nominating a well performing institute within an existing faculty to***

serve as the hub to guide and share knowledge to mentor ten technical institutions to encourage best practices for NBA Accreditation. The duration of project is 3 years and the limit of funding is 50 Lakhs. The HITS can utilize this opportunity by applying to participate in the Scheme.

- (iii) Under the Scheme “Canada-India Acceleration Program for Women Entrepreneurs” – a joint initiative of AICTE and Carleton University, Canada, 10 women entrepreneurs will be selected for a 2-week program in Canada. This scheme is open to women students pursuing UG / PG / Ph.D. / Post-Doctoral programmes.*
- (iv) He stressed for effective Industry-Institute interaction. The problems in the industry to be identified which should be given to Ph.D. / M.Tech. scholars to find out solution to resolve the issues.*
- (v) The Ministry of Human Resource Development also launched Leadership for Academicians Programme (LEAP) which will be implemented through 15 top institutions of the country and also include a week training in a foreign campus. The expenditure will be borne by the MHRD.*
- (vi) After doing experiments in first two-hour lab classes, the students may be asked to write a report during third hour lab class about the experiment. The class teacher must check the report before the completion of the lab classes. This will definitely improve the writing skills and help the students for presenting the papers. The Vice Chancellor informed that lab classes are handled by two/three faculty members for effective project based learning.*

Meeting was concluded with the vote of thanks by the Registrar.



REGISTRAR.

Copy to: ALL MEMBERS.