HINDUSTAN
INSTITUTE OF TECHNOLOGY & SCIENCE
(DEEMED TO BE UNIVERSITY)

MINUTES OF THE 31st MEETING OF THE ACADEMIC COUNCIL
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Held on : 6th March 2021 (Saturday)

Time   : 11 a.m.

Venue : Academic Council Hall, V Floor, Founder's Block

Members Present:

Name of Member	Designation
Dr. Anand Jacob Verghese	Pro Chancellor
Dr. S.N. Sridhara	Vice-Chancellor
Dr. R.W. Alexander Jesudasan	Pro Vice Chancellor
Dr. P. Deivasundari	Principal, KCG College of Technology, Karapakkam, Chennai.
Rev.Fr. Dr. Xavier Alphonse	Educationist & Former Member UGC
Mr. M.G. Poduval	Managing Director, MGP Associates Pvt Ltd, Chennai
Dr. Annie Jacob	Director, KCG College of Technology
Dr. G. Ilavazhagan	Director – International Affairs
Dr. K. Nandakumar	Director - Research
Dr. C. Kezi Selva Vijila	Controller of Examinations
Dr. N. Vasudevan	Dean (Engg. & Tech.)
Dr. Baby Joseph	Dean (Research)
Dr. V.L. Mony	Dean (School of Law)
Dr. Sheeba Chander	Dean, SPADE
Prof. A. Ramesh Babu	HOD (First Year)
Dr. Angelina Geetha	HOD, School of Computing Sciences
Dr. R. Asokan	Professor & HOD, Aeronautical Engineering
Dr. P. Vijaya Balan	HOD, Dept. of Mechanical Engineering
Dr. M. Jaikumar	Associate Prof. & HOD i/c., Dept. of Automobile Engineering
Dr. A.K. Parvathy	HOD, Dept. of EEE / EIE
Dr. AL. Vallikannu	HOD, Dept. of Electronics & Communication Engg.,
Dr. B. Vivekanandan	HOD, Dept. of Chemical and BioTech

Dr. A. Sherine	HOD, Dept. Languages & Foreign Languages
Dr. V. Ceronmani Sharmila	Associate Professor & HOD, Department of Information Technology
Dr. M.K. Badri Narayanan	Professor and HoD i/c., School of Management
Dr. D. Sudarsanam	Head, School of Allied Health Sciences & SLAAS i/c.
Prof. D. Dinakaran	Head, Centre for Automation and Robotics
Mr. Sudhakar J,	HOD, Design
Dr. T. Sudalai Muthu	Coordinator, IQAC
Dr. A. Prabaharan	Head (Student Affairs)
Dr. M. Veerachamy	Chief Librarian
Mr. Salim Mahmood	Deputy Director (Admissions)
Mr. C. Robin	Legal Consultant
Dr. Afrose Farid	Professor & Head SLAAS Admission
Mr. Anil S. John	Head, ODL
Dr. Pon.Ramalingam	Registrar

The following members attended the meeting through ONLINE:

Dr. Dharanipragada Janakiram	Professor, Department of Computer Science and Engineering, Indian Institute of Technology - Madras
Prof. R. Devanathan	Professor (Emeritus)

The following members were granted leave of absence:

Dr. (Mrs.) Elizabeth Verghese	Chancellor
Dr. Karthik Krishnamurthy	Director, Operations of the Aerostructures business for Mahindra Aerospace, Bangalore
Mr. Rajesh Renganathan	Vice President,Power Solutions Business, Ashok Leyland, Chennai
Mr. Ashok Verghese	Director
Dr. Aby Sam	Director
Dr. M. Selvamuthukumaran	Associate Professor & HOD i/c., Department of Food Technology
Mr. Milton Gerard Huggins	Deputy Director (Corporate Affairs and Training)

Dr. Pon Ramalingam, Registrar welcomed the members and requested the Pro Chancellor to give opening remarks in the Academic Council Meeting.

1. Opening remarks by the Pro Chancellor:

The Pro Chancellor welcomed the members and said that the Chief Guest and others who attended the 11th Convocation appreciated the Projects executed by the students. He requested our staff to continue to apply for funded research projects from the funding agencies. This year we need to focus more on industry oriented projects, he opined. He also stressed that unique features are to be embedded in each programme offered by the University to fulfill the needs of the industries. He suggested to the teachers to explore the possibility of nominating Supervisors from Industries / Research Organizations to guide Ph.D. Scholars. The Pro Chancellor also mentioned that such industry experts who visit the campus be requested to handle sessions in workshops or seminars to interact with our students to encourage them to excel in their skills and talents.

The Pro Chancellor said that a better NIRF ranking is expected by the Institution this time. He also conveyed that the Board of Research has been reconstituted with more National and International experts, emphasized that it is necessary to study the requirements of the society to reorient our research to innovate new products which will be beneficial to the local community. The students should be given training in developing their skills and talents to develop them more employable, he opined

2. Address by the Vice Chancellor:

The Vice Chancellor welcomed all members and introduced new members. He stated that all our staff members have to work together for the progress and development of the Institution. We need to plan for introduction of new programs which will be unique in nature. He also pointed out that, this uniqueness of our programs will definitely attract attention of the industries, parents and prospective students. He insisted to have well framed regulations in line with the UGC regulations. Good documentation of the activities will help us to submit required data for NIRF Ranking to achieve good ranking for the University in NIRF, he insisted.

3. Confirmation of the Minutes of the 30th Meeting of the Academic Council held on 9th January 2021.

Minutes of 30th Meeting of the Academic Council held through online mode on 9th January 2021 was confirmed.

4. Action taken report on the 30th Meeting of the Academic Council held on 9th January 2021:

Rev. Fr. Dr. Xavier Alphonse stressed the importance of maintaining records including the assessments with respect to online examinations conducted by the University. These records will help to provide details to any Accreditation Committee in case they ask for information about online examinations.

The Controller of Examinations explained the steps involved in the evaluation system. After detailed deliberations, Rev. Fr. Dr. Xavier Alphonse stated that we have well defined procedure for evaluation system.

Members suggested that in order to get higher grade in NAAC, the documentation in the COE Office, like preparation of question papers, evaluation process, credibility of conduct of examinations, rubrics, etc., must be available for scrutiny by Experts Committee. Online examination process / procedure should be vetted by the IQAC in order to further strengthen the system.

The Action Taken Report on the Minutes of the 30th Meeting of the Academic Council held on 9th January 2021 was confirmed.

5.   Items for approval:

Sl. No.	Items	Decision Taken
5	(i) Additional provisions in the Academic Regulations for M.B.A. / M.C.A. to offer these programmes under Open and Distance Learning (ODL), effective from the academic year 2021-22 [Enclosed as **Annexure I**] By Dean (Engg. & Tech.).	**Approved**

	(ii) Additional provisions in the Academic Regulations for B.Com. / B.B.A. / B.C.A. to offer these programmes under Open Learning (OL), effective from the academic year 2021-22 [Enclosed as **Annexure II**] – By Dean (Engg. & Tech.).	**Approved**

6. Resolutions brought forward by Boards of Studies

SI. No	Item	Decision Taken
	Chairperson, Board of Studies in School of Management	
(i)	Curriculum and syllabi for new programmes offered under ODL and OL for (i) M.B.A. (under ODL); and (ii) B.Com. (OL), effective from the academic year 2021-22 - By the HoD, School of Management.	Approved with suggested changes to add Computer Practicals on Excel and Tally in the B.Com. (OL).
	Chairperson, Board of Studies in School of Computing Sciences	
(ii)	Curriculum and syllabi for (i) M.C.A. programme under ODL and (ii) B.C.A. programme under OL, effective from the academic year 2021-22 – By the HoD, Department of CSE	Approved with suggested changes to add courses on Personality Development & Skill enhancement in BCA(OL) & MCA(ODL) The number of credits for MCA Project work to be reduced on par with other similar programs.

7. Results Presentation of Even Semester 2019-2020 – By Heads of Departments and Controller of Examinations:

Item	Decision Taken
(i) Higher Semesters results – **By HoDs of (i) Aero, (ii) CSE & (iii) Arch.** (Due to paucity of time, other departments did not present. However, the details of those departments have been incorporated in the overall result presentation by the Controller of Examinations)	**Noted**

(ii) Overall results – By Controller of Examinations.	**Noted** .

8. Item for presentation:

Status of opening of Off-campus Centre:

The Vice Chancellor made a power point presentation regarding opening of Off- Campus Centre, at Padappai Campus stated as under:

- HITS has been categorized under Category II by the UGC and is eligible to start an Off-Campus Centre as per their norms.

- HITS Off Campus is proposed to be started at Padappai Campus with the requisite facilities, with a total intake of 600.

- It is proposed to start the following UG / PG Programmes in the Off-Campus Centre:
  (i) U.G. Programmes:
       B.Tech. CSE
       B.Tech. Auto
       B.Tech. Mechatronics
       B.B.A..
       B.Com.
       B.C.A.
  (ii) P.G. Programmes:

       M.Tech. CSE
       M.Tech. Auto
       M.Tech. Robotics and Mechatronics

9. Any other items with the permission of the Chair.

	Item	Decision Taken
(i)	Revised Regulations 2021 for Ph.D. Programme as recommended by the Board of Research, effective from 2021 **- By Director (Research)**	After a detailed deliberation, it is approved with suggested changes. The revised version of the Regulations incorporating all the suggestions of the members is given in **Annexure - III.**

(ii)	Amendments to the Regulations 2018 R for **Honours and Minors** for B.Tech., B.Des. and SLAAS programmes, effective from forthwith [Enclosed as **Annexure IV**] - **By Dean (Engg. & Tech.)**	Approved
(iii)	Proposal regarding handling of classes, setting of question papers and in the examination process by industry experts moved by the Dean (Engg. & Tech.), as follows: • 10% of the Modules (preferably 0.5 units to 1 unit in a course – equivalent to 10 periods to 15 periods) must be handled by industry experts as per the relevance and requirements. • 10% of the ESE question papers for all the courses shall be set by the external examiners in accordance with the OBE pattern. • 10% of the total examiners involved in the examination processes shall be external experts: viz. (i) Question paper validation; (ii) Invigilation / lab exam / project and viva; (iii) Valuation; (iv) Normalization / Moderations.	Members suggested that these proposals should be studied in depth by an expert committee constituted by the Vice Chancellor. The recommendations of the Committee, after the approval of the Vice Chancellor, to be submitted in the next meeting of Academic Council by Dean (E&T) for consideration.

The Registrar thanked all the members for their valuable suggestions and support.

REGISTRAR

Copy to: ALL MEMBERS