

## Minutes of the Meeting

### 42<sup>nd</sup> Academic Council Meeting (ACM)

Held on: 26-10-2024 (Saturday) at 11.00 am.

Venue: Senate Hall, 5<sup>th</sup> Floor, Founder's Block, HITS Campus.

**Hon'ble Pro-Chancellor Dr. Ashok George Verghese, presided over the meeting.**

#### **Members Present:**

| S.No. | Name of member                | Designation                                                                | Position           |
|-------|-------------------------------|----------------------------------------------------------------------------|--------------------|
| 1.    | Dr. Aby Sam                   | Executive Director                                                         | Member             |
| 2.    | Col. (Hon) Dr. S. N. Sridhara | Vice-Chancellor                                                            | <i>Chairperson</i> |
| 3.    | Dr. R.W. Alexander Jesudasan  | Pro Vice-Chancellor                                                        | Member             |
| 4.    | Dr. A. K. Ghosh               | Former Professor,<br>Aerospace Engineering Department,<br>IIT, Kanpur.     | Educationist       |
| 5.    | Dr. Geeta Madhavan            | Senior Advocate,<br>Chennai.                                               | Expert Member      |
| 6.    | Dr. Annie Jacob               | Director,<br>KCG College of Technology,<br>Chennai.                        | Special Invitee    |
| 7.    | Dr. N. Manoharan              | Director, Projects                                                         | Special Invitee    |
| 8.    | Dr. Susan Elias               | Director, Research                                                         | Special Invitee    |
| 9.    | Mr. Enid Verghese Jacob       | Deputy Director                                                            | Special Invitee    |
| 10.   | Dr. C. Kezi Selva Vijila      | Controller of Examinations                                                 | Member             |
| 11.   | Dr. Angelina Geetha           | Dean, Engineering & Technology                                             | Member             |
| 12.   | Dr. R. Asokan                 | Dean, School of Aeronautical<br>Sciences                                   | Member             |
| 13.   | Dr. Sheeba Chander            | Dean, School of Planning,<br>Architecture and Design Excellence<br>(SPADE) | Member             |
| 14.   | Dr. K. S. Shaji               | Dean, Student Affairs                                                      | Member             |
| 15.   | Dr. T. N. K. Suryaprakash     | Principal, School of Pharmacy                                              | Member             |
| 16.   | Dr. J. David Mathew           | Dean, Sports                                                               | Member             |
| 17.   | Dr. S. K. Rajasekaran         | Asso. Dean, Fine Arts                                                      | Member             |

| S.No. | Name of member             | Designation                                    | Position                            |
|-------|----------------------------|------------------------------------------------|-------------------------------------|
| 18.   | Dr. P. Selvi Rajendran     | Asso. Dean, Academic Research                  | Member                              |
| 19.   | Dr. A. L. Vallikannu       | Asso. Dean, Sponsored Research                 | Member                              |
| 20.   | Dr. P. Vasanthakumar       | Professor & HoD,<br>Dept. of Aerospace Engg.   | Member                              |
| 21.   | Dr. P. Vijayabalan         | Professor & HoD,<br>Dept. of Mechanical Engg.  | Member                              |
| 22.   | Dr. M. K. Badri Narayanan  | Professor and HoD,<br>School of Management     | Member                              |
| 23.   | Dr. J. Thangakumar         | Professor and HoD,<br>Dept. of CSE             | Member                              |
| 24.   | Dr. M. Jaikumar            | Professor and HoD<br>Dept. of Automobile Engg. | Member                              |
| 25.   | Dr. N. Mahiban Lindsay     | Asso. Professor & HoD,<br>Dept. of EEE         | Member                              |
| 26.   | Ms. P. C. Devisree         | Asso. Professor and HoD,<br>SPADE              | Member                              |
| 27.   | Dr. S. Janakiraman,        | Asso. Professor and HoD,<br>Mechatronics       | Member                              |
| 28.   | Dr. C. Ramesh              | Head, SAHS                                     | Member                              |
| 29.   | Dr. S. Marcelin Pushpa     | Head, SLAAS                                    | Member                              |
| 30.   | Dr. Sonu Joseph            | Asso. Professor & HoD, Languages               | Member                              |
| 31.   | Dr. D. Piriadharshani      | Professor and HoD, S & H                       | Member                              |
| 32.   | Dr. Geni Philopose         | Asso. Professor and HoD, Law                   | Member                              |
| 33.   | Mr. Salim Mahmood          | Deputy Director (Admissions)                   | Member                              |
| 34.   | Dr. T. Sudalai Muthu       | Professor and Coordinator, IQAC                | Member                              |
| 35.   | Dr. S. Mariyappan          | Professor, Physics                             | Member                              |
| 36.   | Dr. J. Sakthidasan         | Asso. Professor, Biotechnology                 | Member                              |
| 37.   | Dr. P. Sankarganesh        | Asso. Professor, Food Tech                     | Member                              |
| 38.   | Dr. R. Harihara Sudhan     | Asso. Professor, Commerce                      | Member                              |
| 39.   | Dr. Muthukumar Subramanian | Registrar                                      | Ex-Officio<br>Member &<br>Secretary |

**Leave of absence granted to the following members:**

| S.No. | Name of member              | Designation                                                                                          |
|-------|-----------------------------|------------------------------------------------------------------------------------------------------|
| 1.    | Mr. Samarjeet Gupta         | Head Customer Support,<br>Pratt & Whitney Engines & Vice President,<br>Aeronautical Society of India |
| 2.    | Mr. Anthony A Thomas (Tony) | Chief Digital and Information Officer, Signify,<br>USA                                               |
| 3.    | Dr. S. Sudha                | Professor and HoD,<br>Dept. of Computer Applications                                                 |
| 4.    | Dr. T. Nirmala              | Asso. Professor, Viscom                                                                              |
| 5.    | Dr. S. Gopalakrishnan       | Asso. Professor, IT                                                                                  |

**1. Welcome address by the Registrar.**

Dr. Muthukumar Subramanian, Registrar welcomed the higher officials, External members and Internal members to the 42<sup>nd</sup> Academic Council Meeting.

**2. Opening remarks by the Vice-Chancellor.**

In his opening remarks, the Vice-Chancellor Col. (Hon) Dr. S. N. Sridhara highlighted the following remarkable events organized by HITS in the current Academic Year 2024-25.

**15<sup>th</sup> Convocation**

- The 15<sup>th</sup> Convocation Ceremony was conducted on 14-09-2024 in a vibrant manner. The following Chief Guests graced the occasion,
  1. **Sir Andre Konstantin Geim**, Regius Professor and Royal Society Research Professor, University of Manchester, UK Nobel Prize Awardee (Physics) 2010,
  2. **Mr. Nambi Narayanan**, Indian Aerospace Scientist, Padma Bhushan Awardee, and
  3. **Dr. P. Veeramuthuvel**, Project Director for Chandrayaan-3 at the U. R. Rao Satellite Centre (URSC), ISRO.
- **Honoris Causa:** **Mr. Nambi Narayanan** and **Dr. Veeramuthuvel Palanivel**, were honored with Doctor of Science (Honoris Causa) during the 15<sup>th</sup> Convocation.
- Totally **1598 Graduates** (1194 UG students, 359 PG students and 45 Ph.D scholars) received their degrees.

- A panel discussion on “*Graphene Applications in Aerospace & Defense*” was conducted in the afternoon with the following Panel Members.
  1. Sir Andre Konstantin Geim, Nobel Prize Awardee- Physics (2010)
  2. Prof. Rajeev Ahuja, Professor & Director of IIT Ropar (Moderator)
  3. Dr. P. K. Jain, Associate Director, Scientist G, ARCI, Hyderabad
  4. Dr. Indrajit Shown, Professor, Department of Chemistry, HITS, Chennai.

### **Skyward Bound : Biography of the Chairman, HGI**

- The biography of Dr. Anand Jacob Verghese, Chairman, Hindustan Group of Institutions (HGI), ‘Skyward Bound’ was launched at Asia One’s 24<sup>th</sup> Edition Asian Business and Social Forum. The event witnessed the Greatest Brands and Leaders of 2024 across Asia, America, Europe, and Africa.
- Honorable Member of Parliament, Mr. Shokat Adam, MP from Leicester, UK had launched the book in United Kingdom, which also marked the inauguration of the UK Alumni Chapter of Hindustan Group of Institutions.
- Nobel Laureate Sir Andre Konstantin Geim, co-discoverer of Graphene, who was recently in India had also unveiled the biography.

The Vice Chancellor requested the newly joined Deans and HODs to introduce themselves to the Academic Council. The following members have introduced themselves.

1. Dr. Susan Eliyas, Director, Research
2. Dr. S. K. Rajasekaran, Associate Dean, Fine Arts
3. Dr. P. Sankarganesh, HoD, Food Technology.

The Vice Chancellor also briefed the important points discussed in the 15<sup>th</sup> ARMC meeting held on 25-10-2024.

- The Regulation, Curriculum and Syllabus to be presented in the Academic Council meeting must be prepared at least before three months, submitted to the IQAC for verification and approval by Academic Audit Committee at least before one month and submission to the Registrar’s Office 20 days in advance for printing the Agenda Book.
- To complete faculty recruitments well in advance during the months of April - May before starting the new Academic Year.
- Timely submission of Question paper, evaluation and marks entry into the ERP
- Monthly Academic Audit Committee to review student attendance and academic proceedings.

- To include Honors and Minors compulsorily.
- Faculty members are instructed to declare consultancy / project works they carryout outside the campus.
- Deans / HoD's to present the Result Analysis of internal and ESE in the forthcoming HoD's / ARMC meetings.
- To constitute a Research Advisory Board with Senior Scientists and eminent industry experts as members.
- Professors must be appointed as incharge / coordinators for the Placement drives.

### **3. Address by the Hon'ble Pro-Chancellor.**

The Pro-Chancellor Dr. Ashok George Verghese, exhorted the following during his special address.

- All the administration and faculty members are expected to work with greater team spirit, exhibit leadership skills and take ownership to achieve greater heights in terms of quality teaching and research, higher exam results percentage, good placements to all the eligible students and institutional rankings etc.
- The Deans and HoDs are encouraged to organize more activities such as Conferences, workshops, seminars, Guest Lectures and arrange more number of Industrial Visits (Each dept. at least 5 - 6 IVs / year) in order to empower the students with technical expertise in the emerging fields.
- A Section 8 Company has been formed to empower the students with best industry support ambience to incubate their start-ups and projects.
- An MOU has been signed with Dialin-BRIIC to initiate more start-ups in the campus.
- The Pro-Chancellor congratulated the Admissions team for achieving 3200 admissions in the AY 2024-25.
- He further informed that the total strength of HITS has reached 12,000, the Hindustan Group has reached 24,000 and it is expected to cross 25,000 numbers in the next year.
- The 85<sup>th</sup> Birthday of our Founder would be celebrated in a grand manner.
- The Pro-Chancellor suggested to incorporate the course Artificial Intelligence possibly in all the programmes in order to empower the students with advantages of domain based AI applications.

4. **Confirmation of the Minutes of the 41<sup>st</sup> Academic Council Meeting.**

The Registrar placed the Minutes of the 41<sup>st</sup> Academic Council Meeting held on 13-07-2024 for approval.

*The members confirmed the minutes of meeting with the following remarks.*

- The Pro Vice-Chancellor remarked that the item no. 18 in the minutes of the 41<sup>st</sup> ACM meeting needs to be corrected as,  
“The members suggested to change the nomenclature of **B.A. Psychology to B.Sc. Psychology**”.  
“It was suggested to change the nomenclature of the DE course Indian Psychology as **Concepts in Indian Psychology**”.

*These corrections were approved by the members.*

- The Executive Director insisted that the Presentation of revised Regulation / Curriculum at the ACM meeting must follow the SOP that the presentation must include the following information. The following details shall be printed in the control copy available with IQAC, Dean – E & T and respective HoD.
  - Board of Studies (BOS) review details (Date, External Members, notable suggestions)
  - Academic Audit Committee (AAC) review details (Date of Approval, notable suggestions)
  - The control copies duly vetted by AAC must be submitted to the offices of the Registrar and COE for implementation.
- The Pro Vice-Chancellor further added that the presentation may also include the scanned copy of the attendance sheet of BOS meetings.

5. **Confirmation of the Action Taken Report on the Minutes of the 41<sup>st</sup> Academic Council Meeting.**

The Registrar placed the Action Taken Report on the Minutes of the 41<sup>st</sup> Academic Council Meeting held on 13-07-2024 for approval.

*The ATR was confirmed by the members.*

## 6. Items for approval:

### I. Resolutions brought forward by the Chairpersons of the Board of Studies.

| Sl. No | Item                                                                                                                                                                                | Decision Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Curriculum and Syllabi of New Programme <b>B.V.A (Bachelor of Visual Arts)</b> in line with NEP, with effect from the AY 2024-25 was presented by <b>Associate Dean, Fine Arts.</b> | <p><i>Approved by the members with the following suggestions.</i></p> <ul style="list-style-type: none"> <li><i>To verify with UGC Regulations to change the duration of the course to 3 yrs. B.V.A with honors can be for 4 yrs. duration.</i></li> <li><i>To clarify who are all can study the Tamil Language and Advanced Tamil courses.</i></li> <li><i>To include a course on Tamil Art and Culture instead of Advanced Tamil course.</i></li> <li><i>The B.V.A. courses can be combined with B. Des programmes if the syllabus are same. The same course codes can be used to alleviate the course handling, question paper setting and evaluation workloads.</i></li> <li><i>To verify the relevance of the courses Human Anatomy and Animal Anatomy.</i></li> <li><i>The course on Aviation Design can be included</i></li> <li><i>The course Sheet Metal Sculpture seems to be very minimal. Hence, it can be added as a part of other relevant courses.</i></li> </ul> |
| 2.     | Curriculum and Syllabi of New Programme <b>M.S.W (Master of Social Work)</b> in line with NEP, with effect from the AY 2024-25 was presented by <b>HoD, Sociology.</b>              | <p><i>Approved by the members with the following suggestions.</i></p> <ul style="list-style-type: none"> <li><i>To change Introduction to Psychiatry subject from DE to core course.</i></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3.     | Curriculum and Syllabi of New specialization <b>B.Com. (Accounting and Finance)</b> in line with NEP, with                                                                          | <i>Approved by the members with the following suggestions.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

| Sl. No | Item                                                                                                                                                            | Decision Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|        | effect from the AY 2024-25 was presented by <b>HoD, Commerce</b> .                                                                                              | <ul style="list-style-type: none"> <li>To verify the course code of Basic Tamil and Advanced Tamil - Language courses and to follow uniform course code across all the programmes.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                      |
| 4.     | Revised Curriculum and Syllabi of <b>M.Com. (Master of Commerce)</b> in line with NEP, with effect from the AY 2024-25 was presented by <b>HoD, Commerce</b> .  | Approved by the members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.     | Revised Curriculum and Syllabi of <b>M.A. English</b> in line with NEP, with effect from the AY 2024-25 was presented by <b>HoD, Languages</b> .                | <p>Approved by the members with the following suggestions.</p> <ul style="list-style-type: none"> <li>The courses on Indian Authors working in English can be included.</li> <li>To verify the course code of the course and to follow uniform name across the programmes.</li> <li>To add few more elective course for providing more choices to the students to select elective course.</li> </ul>                                                                                                                                                                               |
| 6.     | Revised Curriculum and Syllabi of <b>M.Sc. Food Technology</b> in line with NEP, with effect from the AY 2024-25 was presented by <b>HoD, Food Technology</b> . | <p>Approved by the members with the following suggestions.</p> <ul style="list-style-type: none"> <li>To incorporate Artificial Intelligence with core courses in order to make the core courses contemporary.</li> <li>To include more practical to the course Food Product Development offered in the 3<sup>rd</sup> Semester.</li> <li>The course Machine Learning and AI for Food Technology Applications will be very difficult without learning fundamentals. Hence, it was suggested that the course name may be changed to AI for Food Technology Applications.</li> </ul> |
| 7.     | Revised Curriculum and Syllabi of                                                                                                                               | Approved by the members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

| Sl. No | Item                                                                                                                                                                                                                               | Decision Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|        | <b>M.Sc. Chemistry</b> in line with NEP, with effect from the AY 2024-25 was presented by <b>HoD, Chemistry</b> .                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 8.     | Revised Curriculum and Syllabi of<br>i. <b>B.A. L.L.B.</b><br>ii. <b>B.B.A. L.L.B.</b><br>iii. <b>L.L.B.</b><br>iv. <b>L.L.M.</b> (Corporate & Commercial Law), with effect from the AY 2024-25 was presented by <b>HoD, Law</b> . | <i>The Curriculum and Syllabus for the Semester-V was ratified and for the Semester-VI was approved by the members with the following suggestions.</i> <ul style="list-style-type: none"> <li>• A course on Jurisprudence, also known as the philosophy of law or theory of law can be included to teach UG students in Semester-I with study of law's fundamental principles and concepts.</li> <li>• The Management courses offered in the Law department can have the same course code which are followed in the Management department in order to make the works related to course handling, exams and evaluation easier.</li> </ul> |
| 9.     | Revised Regulation, Curriculum and Syllabi of <b>B.Sc. Nursing</b> in line with INC regulations, with effect from the AY 2024-25 was presented by <b>Principal, College of Pharmacy</b> .                                          | <i>Approved by the members</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

## **II. Resolutions brought forward by the Academic Audit Committee:**

- a) The Registrar presented the Addendum of new items under the clause 3 - Student Discipline in the UG and PG Regulations.

### **Clause 3.0 Student Discipline**

Every student is required to observe utmost discipline and decorum both inside and outside the campus and do not indulge in any activity which may affect adversely the prestige and reputation of the Institution and fellow students.

3.1 Any act of indiscipline of a student reported to the Head (Student affairs) and Head of the Department will be referred to a Discipline Committee constituted for the purpose. The Committee will enquire into the charges and decide on a suitable

punishment if the charges are substantiated. The committee will also authorize the Head (Student Affairs) to recommend to the Vice-Chancellor for the implementation of the decision. The student concerned can appeal to the Vice-Chancellor, whose decision will be final.

3.2 Ragging in any form is a criminal and non-bailable offence. The current State and Central legislations provide stringent punishments including imprisonment.

3.3 If the involvement of any student is established in ragging, offending fellow students/staff, Damaging the institutional properties / defaming the institution's reputation, abusive post(s) in social media, discriminatory abuse, violation in dress code and other harassment of any nature to the fellow students/staff, he/she will be liable to serious disciplinary action includes rustification from University based on the recommendation of the disciplinary committee.

3.4 If any Student involves in other in-disciplinary activities like cases under POSH Act, Possession or Usage of Drugs / Alcohol, physical assault, fights, illegal activities, FIR Filed against him/her for criminal activities, convicted by any court etc. such student will be liable for severe disciplinary action including dismissal from the Institution and the case may be referred to Law enforcement agencies as applicable for further action.

3.5 Students are strictly prohibited from formation of groups based on racism, radical philosophy, communal outfits, etc. Defaulters will be liable for severe disciplinary action including dismissal from the Institution.

3.6 Every student of the Institution, along with their parent, shall give an undertaking at the beginning of every academic year in this regard and the same should be submitted at the time of registration for the academic year.

*The addendum was approved by the members.*

**b) Revision of the formula to convert the CGPA to Percentage of Marks.**

The Registrar presented that the conversion of CGPA into Percentage of marks can be calculated as **CGPA \* 10** with effect from May 2025 onwards for the benefits of students.

*The CGPA conversion formula was approved by the members.*

**7. Vote of Thanks by the Pro Vice-Chancellor.**

The Pro Vice-Chancellor Dr. R. W. Alexander Jesudasan thanked the Hon'ble Chancellor, Pro-Chancellor, Executive Director, Dr. Annie Jacob, Director, K.C.G. College of Engineering, External Members and other council members for their critical comments and valuable guidance towards the successful implementation of Regulations, Curriculum and Syllabi.



**Dr. Muthukumar Subramanian**  
**Registrar**

Copy to All the Members.