



**HINDUSTAN
UNIVERSITY**

HINDUSTAN INSTITUTE OF TECHNOLOGY & SCIENCE

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding made on 19th July 2016 between Officers Training Academy, Chennai, Tamilnadu, India (hereinafter referred to as OTA) and Hindustan University, Chennai, Tamilnadu, India (hereinafter referred to as HU) witnesses as follows:-

Commandant,
Officers Training Academy,
St. Thomas Mount,
Chennai - 600016
Tamilnadu.
and

Vice-Chancellor
Hindustan University,
Rajiv Gandhi Salai,
Padur, Kelambakkam,
Chennai - 603103
Tamilnadu.

(Who for the purpose of this MoU are hereinafter individually referred to as 'Party' and collectively referred to as the 'Parties').

1. WHEREAS, OTA is a premier Pre-Commissioning Training Academy engaged in the pursuit of imparting Military and Academic Training to trainees (Gentlemen and Lady Cadets) to Indian as well as Foreign Gentlemen Cadets and Foreign Lady Cadets (hereinafter referred to as FGC and FLC respectively).
2. WHEREAS, HU is a deemed to be University under Sec.3 of the UGC Act 1956 running AICTE and UGC approved courses through the affiliated institutions and known under the name of Hindustan Institute of Technology & Science (HITS)
3. In view of the above background, both the parties hereby agree to establish collaboration according to terms and conditions set out in the articles enumerated in succeeding paragraphs.

4. Article 1 - Field of Co-operation Co-operation between the two institutions is mutually agreed upon to be established in the field of Military Studies and Defence Management leading to the award of:-

(a) Certificate, Diploma in Defence Management & Strategic Studies to Class 10th / 11th / 12th Pass FGCs and FLCs undergoing training at OTA.

(b) Post Graduate Diploma in Defence Management & Strategic Studies to graduate FGC's and FLCs.

5. Article 2 - Faculty Resources and Training. The training and evaluation of FGCs in Academic and Service subjects leading to the award of Certificate, Diploma and Post Graduate Diploma in Defence Management & Strategic Studies will be carried out under the aegis of OTA, Chennai and in accordance with the Regulations of HU.

6. Article 4 - Block Syllabus and Marking Scheme for Diploma and Post Graduate Diploma. The block syllabus and marking scheme for Diploma and Post Graduate Diploma will be prepared by OTA and forwarded to HU for ratification / approval by their Academic Council.

7. Article 5 - Sponsoring of Foreign Gentlemen Cadets. Sponsoring of all trainee FGCs and FLCs will rest with OTA.

8. Article 6 - Fees.

(a) University Fee: Each FGC will pay Rs 1660/- to HU, distribution of which is given below:-

Details	Amount (Per Cadet)
Admission fee	Rs.300/-
Registration fee	Rs.120/-
Matriculation fee	Rs.40/-
Sports fee	Rs.20/-
Lib fee	Rs.20/-
Cultural & Youth Festival fee	Rs.30/-
Development & Infrastructure facilities fee	Rs.30/-
Eligibility form & Recognition fee (Rs 25+Rs 250)	Rs.275/-
Convocation fee	Rs.175/-
Provisional Certificate fee	Rs.125/-
Migration Certificate fee & Form cost (Rs 500+ Rs 25)	Rs.525/-
Total	Rs 1660/-

(b) Misc Fee: In addition to the above, each FGC and FLC will pay Rs 1140/- to OTA University Division towards miscellaneous expenditure.

9. Fees from each FGC and FLC will be collected by OTA and paid to HU to meet the expenditure as mentioned above. The above mentioned fees may be revised as and when felt necessary with mutual consent of both the parties.

10. Article 6 - Intellectual Property Rights (IPR). Rights regarding publications ownership of software/ design/ product developed etc, under the scope of this MoU, shall rest with OTA owing to security reasons.

11. Article 7 - Co-ordination of Programme. The collaborative programme between OTA and HU shall be coordinated by a Coordination Committee jointly agreed upon and ratified by the Commandant, Officers Training Academy, Chennai and Vice Chancellor, HU.

12. Article 8 - Effective Date and Duration of MoU.

(a) This MoU shall be effective from the date of its approval by Competent Authorities of both the institutions unless terminated by either party with due notice..

(b) During its tenancy, the MoU may be terminated by a prior notice of not less than six months by either party. However, termination of MoU will not in any manner affect interests of trainees who have been admitted to pursue a programme under the ambit of MoU.

(c) Any clause or article of this MoU may be modified or amended by mutual agreement in writing by OTA and HU.

13. Article 9 - Confidentiality.

(a) By virtue of this MoU, both OTA and HU will maintain strict confidentiality and prevent disclosure of all information and data exchange under the scope of this MoU for any purpose other than in accordance with this MoU.

(b) Both OTA and HU shall bind their respective personnel who come into possession or knowledge of any confidential information not to disclose the same to third parties without written approval or use such confidential information for any use other than those intended under this agreement.

(c) Further both OTA and HU shall put in place adequate and reasonable measures to keep and store confidential information in a secured manner so as to prevent any unauthorized use.

14. Article 10 - General Provisions.

(a) The two institutions will carry out Educational activities, as a follow up to this Memorandum of Understanding. The activities must be carried out in accordance with appropriate laws and regulations existing in OTA and HU.

(b) OTA shall provide entire infrastructure facilities including classrooms, laboratories, equipments, analytical tools and aids, library and qualified staff for running the Diploma & Post Graduate Diploma Course.

(c) OTA shall get the FGCs and FLCs enrolled to the Diploma & Post Graduate Diploma and pay necessary enrollment fee, examination fee, certification fee etc as per terms and conditions set in Article 6 above. The fee collected from the trainees will be deposited with the HU by Demand Draft.

(d) OTA shall prepare study material for the Certificate course. The cost of production and distribution of study material to FGCs and FLCs will be borne by OTA.


15. Article 11 - Amendments.

(a) Any amendment and / or addenda to the AGREEMENT shall be in writing and signed by the PARTIES hereto and shall only after execution be deemed to form part of the AGREEMENT and have the effect to modifying the AGREEMENT to the extent required by such amendment or addenda.

(b) IN WITNESS whereof this MoU has been executed by the duly authorized representatives of OTA and HU hereto drafted at OTA, Chennai.

For OTA

For HU


Lt Gen
Commandant
Officers Training Academy,
Chennai-600 016.


Vice-Chancellor,
Hindustan University,
Chennai

